

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
July 30, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 30th day of July, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Also present were: Assistant District Attorney Mark Gibson, Denise Ellison, Melinda Duke, Jim Williams, Brenda Wakeman, Keri Lyles, Gayla Sukenis, Valerie Mattheus, Joel Pruett, James Johnson, Darry Stacy, Tom Kovach, Agi Lurtz, Beth Jones, Jennifer Walker, Joe Lester, Andy Rieger and Peggy Laizure.

George Skinner moved, seconded by Rusty Sullivan, to approve the Regular Meeting of July 23, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by George Skinner, to table County Bid - #COM-1568 – To Purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction, fax machines, copiers and offset printing press for Cleveland County.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to award or Reject County Bid – #HWY-1569 – Three-Month (3) Non-encumbered Contract to provide Materials and Installation of 42" wide Sod for Roadside Erosion for the Cleveland County Commissioners to low bidder Allen Farms. The bid term will be from bid award date through three-months.

The vote was: Rusty Sullivan, George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by George Skinner, to table County Bid – #HWY-1570 – Six-Month (6) Non-Encumbered contract to provide Asphalt Material. The bid term will be from August 11, 2012 through February 10, 2013.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Emergency Purchase Order for the Sheriff’s Department, Per O.S. Title 19, Section 1505.I:

- a. 12-5096 – CFB2 Sharon Marshall, dba Riverbend Mobile Veterinary Service, \$1,250.00. Making the final payment of \$916.69.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Agi Lurtz gave a presentation on S-CAP and asked that the commissioners support and help find ways to support the program because the federal grant was run out.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the agreement between Cleveland County District #1 and Oklahoma Office Systems for copier maintenance from July 1, 2012 – June 30, 2013. Cost per copy is: .0071 for black and white and .049 for color. The agreement includes all parts, labor, drum and supplies but excludes paper and staples.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan to approve the resolution to declare the following list of equipment from the Cleveland County Treasurer’s Office as surplus and place it in storage:

- a. C205.36 Scanner 3080C
- b. C205.37 Scanner 3080C
- c. C222.96 Monitor
- d. C222.99 Monitor
- e. C222.103 CPU System
- f. C222.104 CPU System
- g. C222.117 CPU System
- h. C222.127 CPU System
- i. C222.135 CPU System
- j. C222.137 CPU System
- k. C222.141 CPU System
- l. C222.143 CPU System
- m. C222.146 Monitor
- n. C222.147 CPU System
- o. C222.151 CPU System
- p. C222.152 CPU System
- q. C222.153 CPU System
- r. C228-6 Mail Machine

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to purchase one (1) additional 2012, 15 foot demolition bed ½ round dump body, in the amount of \$13,455.00 for the District #3 County Commissioner from County Bid #COM3-1563 that was first awarded on June 19, 2012. Sullivan said the vendor would honor the bid.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to pay the Invoice from Fellers, Snider, Blankenship, Bailey & Tippens, P.C. for professional services through May 31, 2012 on the Unverified Taxpayer Demand Letter for the Cleveland County Justice Authority in the amount of \$6,758.20. Rod Cleveland said the Commissioners had asked to hire outside help with this issue. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to create a day holding facility in the basement of the Cleveland County Office Building.
The vote was: Rod Cleveland, no; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between Cleveland County Justice Authority, the Cleveland County Board of County Commissioners and Wes Brannon for continuing services in conjunction with completion of Detention Center and creation of a day holding facility in the County Office Building. Contract to run from July 1, 2012 to the earlier of completion of the day holding area or six (6) months.
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0017 – F2	12-2388 – T2A
12-0331 – C2	12-2845 – T2A
12-0358 – D2	12-4837 – T2A
12-0365 – D2	
12-0464 – K2	12-0172 – MD1C
12-0465 – K2	12-0233 – MD2
12-0520– R3BS2A	12-0239 – MD2
12-2608 – D2	12-0541 – MD2
12-4962 – K2	12-5102 – MD2
12-5224 – R2	
12-5247 – D2	13-0033 – T2A
12-5868 – F2	
13-0369 – CFBC2	
12-5874 – CFBC2	
12-4227 – CFBRE2	
12-0860 – CFFP2	

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. District 1 Warehouse:

13-842 – T2A	Splash Sales LLC	\$ 1,200.00
13-871 – T2A	Palace Auto Supply, Inc.	\$ 2,500.00
13-873 – T2A	Fleet Pride	\$ 5,441.30

b. District 2 Warehouse:

13-833 – T2A	Bruckner’s Truck Sales, Inc.	\$ 1,500.00
13-834 – T2A	RoadSafe Traffic Systems	\$ 1,500.00
13-835 – T2A	Certified Laboratories	\$ 3,500.00

13-881 – T2A	American Logo & Sign, Inc.	\$ 1,000.00
13-882 – T2A	Bruckner’s Truck Sales, Inc.	\$ 1,500.00
13-883 – T2A	Certified laboratories	\$ 3,000.00
13-884 – T2A	Eureka Water Company	\$ 750.00
13-885 – T2A	Hydradyne Hydraulics	\$ 500.00
13-886 – T2A	MHC Kenworth – Oklahoma City	\$ 2,000.00
13-887 – T2A	Metro Glass, Inc.	\$ 750.00
13-888 – T2A	Metro Turf Outdoor Power Equipment	\$ 500.00
13-889 – T2A	O’Reilly Automotive	\$ 1,500.00
13-890 – T2A	Southern Tire Mart	\$ 1,500.00
13-891 – T2A	Weldon Parts Inc.	\$ 750.00
13-892 – T2A	Cummins Southern Plains Inc.	\$ 1,000.00
13-896 – T2A	Action Safety Supply Company	\$ 500.00
c. <u>District 3 Warehouse:</u>		
13-810 – T2A	Palace Auto Supply, Inc.	\$ 500.00
13-811 – T2A	RoadSafe Traffic Systems	\$ 500.00
d. <u>County Commissioners’ Office:</u>		
13-843 – R2	Central Oklahoma Community Action	\$ 1,250.00
e. <u>Cleveland County Sheriff’s Office:</u>		
13-877 – B2A	Locke Supply Company	\$ 300.00
13-901 – CFBC2	Aramark Correctional Services. LLC	\$ 8,500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>		
a. General Fund	\$	70,731.44
b. Highway Fund		126,756.86
c. Health Fund		8,438.22
d. Sheriff Service Fee Fund		4,200.80
e. Sheriff Commissary Fund		7,404.29
f. Treasurer Certification Fee Fund		641.06
g. Treasurer Sales Tax Cash Fund		677,721.19
h. Fair Board Fund		183.87
<u>FY 11/12</u>		
a. General Fund	\$	138,844.25
b. Highway Fund		25,626.50
c. Health Fund		6,205.75
d. Sheriff Service Fee Fund		935.44
e. Sheriff Commissary Fund		4,241.92
f. Sheriff Revolving Fund		1,741.68

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

There was no New Business to come before the Board.

Sheriff Joe Lester turned in jail numbers to the Commissioners. His memo read there were 355 prisoners July 30. Rod Cleveland said the count was down from last week.

JOSEPH K. LESTER
SHERIFF



OFFICE OF THE
CLEVELAND COUNTY SHERIFF
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NORMAN, OKLAHOMA 73069
405-701-88
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July 30, 2012

Commissioner Rod Cleveland
Commissioner George Skinner
Commissioner Rusty Sullivan
203 S. Jones, Suite 260
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 355.

Thanks,

A handwritten signature in black ink, appearing to be "Joe Lester", is written over a circular stamp. The signature is fluid and cursive.

Joe Lester,
Sheriff

Rusty Sullivan reminded everyone that there was a burn ban in effect and if anyone knows a senior citizen to please check on them. Rod Cleveland congratulated Keith Stacy, Darry Stacy's son, who had placed 8th in pole-vaulting at the Junior Olympics.

There were no Public Comments.

Rod Cleveland moved at 9:25 to adjourn, seconded by Rusty Sullivan.
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Agenda was posted July 27, 2012 @ 8:39 a.m.)